

## CORPORATE SCRUTINY PANEL – WORK PROGRAMME 2020/21

**MEMBERS:** Councillors Andrew Cooper (Lead Member), Mahmood Akhtar, James Homewood, John Lawson, Will Simpson, John Taylor  
Co-optee: Philip Chaloner

**SUPPORT:** Jenny Bryce-Chan, Principal Governance & Democratic Engagement Officer

<b>FULL PANEL DISCUSSION</b>		
<b>ISSUE</b>	<b>APPROACH/AREAS OF FOCUS</b>	<b>NOTES</b>
<b>Financial Monitoring</b>	<p>Council's financial Management</p> <p>An update on the Medium-Term Financial Strategy Review will be provided to the Panel (E Croston)</p>	<p><b>6 August 2020</b></p> <p><b>1 December 2020</b></p> <p><b>4 February 2021</b></p> <p><b>11 March 2021</b></p> <p><b>Note:</b> To be updated in light of Covid-19 crisis and to include future Council financial strategy</p>
<b>Council's Risk Register</b>	<p>Regular reports to provide scrutiny of items on the Register</p> <p>M Dearnley will provide the Panel with an update</p>	<p>Risk Register is updated on a quarterly basis</p> <p><b>6 August 2020</b></p> <p><b>1 December 2020</b></p> <p><b>Note:-</b> to include additional and new risks as a result of the Covid-19 pandemic</p>
<b>Capital Plan</b>	Governance, re-profiling and capacity to deliver ambitions.	Date to be determined
<b>Council Plan</b>	Updated provided at an informal meeting of the Panel	<b>24 September 2020</b>

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<b>Corporate Performance</b>	<p>Review of performance in relation to the 'work smart and deliver efficiently and effectively' outcome.</p> <p>Items of interest identified:</p> <ul style="list-style-type: none"> <li>• Future ambition in respect of sickness absence and benchmarking with other WY local authorities</li> <li>• Inclusion of good news stories in performance reports.</li> <li>• Explanation of the transformation work that has had an impact in reducing agency spend.</li> <li>• Improvements in local wealth creation, the Council's future ambition and benchmarking with other West Yorkshire Local Authorities.</li> <li>• Exploration of whether mental health is effectively represented in the performance data and whether it is having an impact in terms of staff absence.</li> <li>• Whether consultation and engagement with local businesses on performance data is possible and whether this could then influence the Council's strategies and priorities.</li> <li>• The volunteering offer, including details of the prospectus and volunteering opportunities and how this could be further promoted by the Council.</li> <li>• Panel consultation on the early development and testing of dashboards for self-service access to data.</li> </ul>	Date to be determined
<b>Libraries Review (to include Access to Services)</b>	<ul style="list-style-type: none"> <li>• Update on progress.</li> <li>• Briefing in relation to work with the University of Huddersfield on the development of an archiving plan.</li> </ul> <p><b>Note:-</b> to include strategy moving forward in light of Covid-19</p>	
<b>Procurement</b>	<p>Procurement Strategy/Plan including:</p> <ul style="list-style-type: none"> <li>• Understanding of the changes made to procurement and monitoring of the impacts of savings as a result.</li> </ul>	

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<b>Approach to Commercialisation</b>	To help to shape the Council's approach to commercialisation.  Further report in early 2020/21; to include consideration of how the Council might implement a more systematic approach to bringing forward potential opportunities.	
<b>People Strategy</b>	Panel received an update  The refreshed strategy was presented to the Panel	<b>10 September 2020</b>
<b>Technology Strategy 2020-25</b>	Review implementation once adopted.	<b>4<sup>th</sup> February 2021</b>
<b>Leaving the EU preparations</b>	To maintain an overview of the work of the Council to plan for the potential implications of leaving the EU  To include: <ul style="list-style-type: none"> <li>• financial risks as part of treasury management preparation; details of critical processes within the Council that are currently dependent on partners in the EU.</li> <li>• update on the analysis of the Kirklees level export destinations with the current position on free trade agreements;</li> <li>• an assessment of local business confidence;</li> <li>• evaluation of the implications for social care;</li> <li>• update on the wider economic and social impacts of transition including those issues that extend beyond the Council's remit.</li> </ul>	<b>1 December 2020</b>
<b>Organisational Communications Strategy</b>	Overview of development of strategy/ examine the principles of managing internal/external communications  Including: <ul style="list-style-type: none"> <li>• How the Council presents itself</li> <li>• Role of Elected Members</li> </ul>	<b>6 August 2020</b>

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	<ul style="list-style-type: none"> <li>Peer Review recommendations??</li> </ul>	
<b>Cabinet Member – Priorities</b> Councillor Graham Turner	Next update to include some narrative to illustrate whether projects had achieved their aim, such as increased footfall or an increase in creative and digital start-up businesses, whether this was to the extent that had been anticipated and the wider impact of any achievements.	<b>6 August 2020</b>
<b>Inclusion and Diversity</b>	<i>Review of annual report?</i> <ul style="list-style-type: none"> <li><i>Feedback on Panel recommendation that consideration be given to the integration of the workforce profile data with the work being done in terms of wellbeing, to assist in identifying any potential gaps in support for any particular group?</i></li> </ul>	<b>24 September 2020</b>
LEAD MEMBER BRIEFING/MONITORING		
ISSUE	APPROACH/AREAS OF FOCUS	NOTES
<b>Asset Transfers/Asset Divestment</b>	To scrutinise the revised Asset Transfer Strategy/Policy	
<b>Mandatory Photographic ID at Elections</b>	Contingency plans for Kirklees residents	